

**Wireworks Condominium Association
Executive Board Meeting
November 30, 2020
Minutes**

Call to Order - The meeting was called to order at 6:00 PM. In attendance was RMM Management member Ann Marie Fahringer and Board members Michael Pilong, Penny Cromwell, Alex Balloon, and Rich Mattio.

Information Items

Interior/Exterior Signs - In connection with the driveway, entryway, and lobby work, new signage was ordered. Proofs of signs will be in this week and turnaround time after approval is two weeks.

Holiday Decorating - Holiday decorations will go up this week. Normally the process takes a few days.

Old Business

Lobby Update - Painting will be complete this week. The Board is also working on an update to the lobby decor. A carpet was ordered and will be placed under the furniture. A large runner was ordered to help absorb water/snow this winter.

New Business

Software Upgrade - Computer room software will be upgraded in January.

Financials

Budget Comparison/General Ledger January/November – The financials were reviewed and are on target. The Board reviewed all expenses for 2020 year. The December 2020 Reserve contribution projection is \$77,000.

Executive Session

2020 Budget Overview

Delinquency - The Board reviewed the current list of delinquent association dues. A number of delinquencies have been collected. Management, under the Board's direction, will continue to pursue delinquent fees per Wireworks policies.

These Minutes are not intended to be a verbatim transcription of the proceeding and discussions associated with the business on the Board's agenda; but rather, is a summary of the order of business and general nature of testimony, deliberation, and action taken.

Adjournment: 7:20PM

Respectfully Submitted,
Rich Mattio

