

**Wireworks Condominium Association
Executive Board Meeting
October 20, 2020
Minutes**

Call to Order - The meeting was called to order at 6:08 PM. In attendance was RMM Management member Ann Marie Fahringer and Board members Michael Pulong, Penny Cromwell, Joe Kilbride, Jacob Oxford, and Rich Mattio.

Information Items

Landscape - Landscaping work in the front of the building has been completed.

Old Business

Lobby Update - Vendors have been given a deposit. Material for floors have been ordered and will be delivered this week and brought to the building Thursday/Friday. The floor work will begin Monday, October 26th and the contractors will be working between the hours of 9pm - 3am. The entire flooring project is expected to be completed in 3 days. Please proceed with caution when exiting the elevator during working hours.

Revised Budget - Board reviewed and approved revised budget for 2021.

New Business

Signage - New signage has been ordered for fire tower doors.

Fire Tower Doors - It has been discovered that the sensors on the fire tower doors needed to be replaced. This work has been completed and our burglar alarm is functioning at 100%.

Annual Meeting/President Letter - Annual meeting mailing went out on October 20th. This year a packet will include a letter from the Board as the Board will not be speaking to the community in person this year.

Holiday Party – Due to COVID restrictions there will not be a holiday party this year.

Financials

Budget Comparison/General Ledger August/September– The financials were reviewed and are on target. The Board reviewed all expenses for 2020 year.

Executive Session

Delinquency - The Board reviewed the current list of delinquent Association dues. A number of delinquencies have been collected. Management, under the Board's direction, will continue to pursue delinquent fees per Wireworks policies.

These Minutes are not intended to be a verbatim transcription of the proceeding and discussions associated with the business on the Board's agenda; but rather, is a summary of the order of business and general nature of testimony, deliberation, and action taken.

Adjournment: 8:10PM

Next Meeting: TBD

Respectfully Submitted,
Rich Mattio